

Town of Lakeside

Special Board Meeting: Tuesday, July 15, 2025, Lakeside Town Hall

Call to Order

The Special Town Board Meeting was called to order at 6:35 p.m.

Roll Call

Present:

Supervisor Gerald, Supervisor Mary, Clerk Jon Winter, Treasurer Joanne O'Hara

Members of the public who signed in are listed at the bottom of the Minutes.

### 1. Purpose of Meeting

As posted in the official agenda, the meeting was convened under Wisconsin Statute 17.13(2m) to discuss the removal for cause of Chairperson Scott Luostari.

Before action was taken, Chairperson Luostari submitted a written resignation at 5:03 p.m. on July 15, 2025, by email to Clerk Winter. His resignation was read aloud and acknowledged by the board.

### Filling the Chairperson Vacancy

Discussion between the Town Board and residents included four endorsements for Gary Peterson, who was a registered write-in candidate in the April election.

The board decided that a new chairperson will be selected at the next regular town board meeting on August 12, 2025. Interested residents are invited to submit a letter of interest by August 11, 2025.

Letters may be mailed or delivered in person to the Town Hall. Letters may be left in the drop box at the Town Hall.

Town of Lakeside

3196 South Poplar River Road

Poplar, WI 54864

Letters should include relevant qualifications and leadership experience. The board will review submissions and vote to appoint someone to complete the remaining two-year term. If a board member is related to a candidate, they will abstain from voting. The Two Supervisors and the Town Clerk will vote to fill the vacant seat per state statute 17.25.

### 2. Temporary Approval for Two-Signature Checks

Due to the resignation of the chairperson (a required signatory), the board approved amending the agenda to allow processing of town checks with two signatures instead of three. A motion to amend the agenda was made and passed unanimously. Motion carried to allow checks numbered #24984 through #25021 to be signed by two authorized officials. Treasurer O'Hara will notify the bank and arrange for the removal of the former chairperson as a signatory.

### Discussion of Adding a Backup Signatory

The board briefly discussed the need to appoint a fourth backup signatory in case of absence or emergency. This item will be added to the agenda for the next regular board meeting in August.

## Request for Town Property and Keys

Clerk Winter will send a formal letter to former Chairperson Luostari requesting the return of any keys, town documents, and property (e.g., keys, audit files, etc.).

## Public Comment and Recommendations

The public was invited to suggest individuals for the chairperson role. A discussion was held regarding fairness, transparency, and the qualifications desired in candidates. The board emphasized the importance of a written letter of interest from all applicants. Clerk Winter clarified that any endorsement by residents should not be used as a substitute for an applicant's letter.

Community members expressed appreciation for the board's efforts.

## Adjournment

A motion to adjourn by Gerald was made and seconded by Mary.  
Meeting adjourned at 6:52 p.m.

Submitted by: Jon Winter, Clerk 7/19/2025

Location, Town Hall, Collection Site, Website

These Minutes are posted as unapproved

Vicki Karas	Nova Nordrum	Josiah Johnson
Tom Karas	Jason Simonson	Dan Learn
Kevin O'Hara	Chase Carlson	Tyler Kern
Jerry Moe	Sheryl Carlson	Pat Learn
Arlene Erickson	Mark Saari	Heather Helget
Jim Erickson	Levi kern	Dylan Helget
Scott Meteraud	Derek Nelson	Barb Helin
Kathy Colby	Dan Saari	Ted Helin
Duane Colby	Carrie Dunbar	John Ramos