

Town of Lakeside

Special Town Board Meeting Minutes: August 26, 2025 – 6:00 p.m.

Town Hall/Walsh Road, Lakeside, Wisconsin

1. Call to Order

The special meeting of the Town of Lakeside Board was called to order at 6:05 p.m. at the Town Hall by Chairperson Gary Peterson.

2. Roll Call

Present: Chairperson: Gary Peterson, Supervisor: Mary Peterson, Supervisor: Gerald Tutor, and Treasurer: Joanne O'Hara, (Joining meeting at Walsh Road Clerk: Jon Winter)

Agenda Items

1. Review of Walsh Road Condition (On-site)

- Following the call to order, Chairperson Gary Peterson, Supervisor Mary Peterson, and Supervisor Gerald Tutor traveled to the eastern end of Walsh Road, where Clerk Jon Winter was waiting.
- Treasurer Joanne O'Hara remained at the Town Hall.
- The Board explained to a resident that they were reviewing Walsh Road to consider whether to reopen the road (currently closed) or to close it permanently.
- Chairperson Peterson, Supervisor Tutor, and Clerk Winter walked the length of the closed section of the road.
- It was noted that reopening would require extensive work.
- Upon returning to the eastern end, additional residents expressed a preference for the road to remain closed.

2. Budget Year-to-Date Review (Town Hall)

- Clerk Jon Winter presented budget documents, including adjustments for ARPA funds.
- Discussion centered on rollover funds, their accounting, and how they appear in the balance sheet versus monthly reports.
- Board members raised questions about tracking rollover amounts for specific categories such as gravel, fire department equipment, and other accounts.
- Concerns were noted about unclear fund transfers.
- The Board reviewed revenue from transportation aids/gas tax, estimated at approximately \$135,360, with discussion on how road closures may affect this funding.
- ARPA (COVID relief) funds were discussed. It was confirmed that all ARPA funds have been allocated, with a federal spending deadline of December 31, 2026.
- The Board noted balances in various accounts, including:
 - Gravel fund: approx. \$19,165.36 remaining, plus rollover balance of \$3,737.
 - Fire Department rollover: approx. \$35,753.98 (to be adjusted for the Jaws of Life purchase).
- Treasurer Joanne O'Hara and Clerk Jon Winter will review records and ensure proper transfers between accounts.
- Building repair funds were reviewed
- The Board agreed that future budget preparation will provide clarity and consistency.

Roads and Operations

- Discussion of Walsh Road continued; the Board agreed to postpone a final decision until the September meeting.
- It was noted that if Walsh Road is closed, it must be removed from the gas tax road inventory.
- Other roads with minimal public benefit were mentioned as possible candidates for removal from the town's gas tax mileage.
- The Board discussed per mile and will follow up with the state DOT for clarification.
- Supervisor Gerald Tutor raised concerns about equipment and debt service requirements; the Board discussed maintaining debt ratios to preserve state aid eligibility.
- Road Operator compensation and workload were briefly discussed, with possible adjustments to be reviewed at a future meeting.

Fire Department Budget

- Fire Department rollover account was reviewed.
- The Board emphasized the need to ensure future purchases are properly debited from the correct accounts. The Treasurer and Clerk will review this.
- Clarification was made that the town is legally responsible for managing the fire department's finances.

Roof Repair – Town Hall

- Chairperson Peterson reported that damage to the Town Hall roof had been inspected. Photos were reviewed.
- Mark Saari completed temporary patching.
- An insurance claim has been filed; an adjuster is scheduled to inspect the damage.
- The Board noted the roof may require complete replacement, pending the adjuster's assessment.
- The possibility of reusing roof steel on the pavilion was mentioned if replacement occurs.

Zoning/Permits

- A discussion was held regarding a campground operation within the town limits, allegedly operating under hipcamp.com.
- Concerns were raised about whether this exceeds the scope of previously issued permits.
- Chairperson Peterson confirmed that zoning authorities have been notified; further enforcement rests with Douglas County Zoning.

Meeting Adjournment

Motion to Adjourn: Motion made by Gary Peterson, seconded by Mary Peterson. Motion carried at 7:39 pm.

Respectfully submitted,
Jon Winter, Clerk
September 7th, 2025