

Town of Lakeside, Douglas County, Wisconsin

Regular Town Board Meeting Minutes – Tuesday, September 8, 2026 – 6:30 p.m.

1. Call to Order

Supervisor Gerald Tutor, presiding in Chairperson Gary Peterson's absence, called the regular Town Board meeting to order at 6:31 p.m.

2. Roll Call

Present: Gerald Tutor (Supervisor), Mary Peterson (Supervisor), Jon Winter (Clerk), and Joanne O'Hara (Treasurer). Absent: Gary Peterson (Chairperson).

The Board moved the County Supervisor report ahead of the approval of minutes to accommodate the County Supervisor's schedule. The report is summarized under item 8.

3. Approval of Prior Meeting Minutes

Motion by Supervisor Mary Peterson, seconded by Supervisor Gerald Tutor, to approve the August 12, 2026 regular meeting minutes. Motion carried.

4. Treasurer's Report

Treasurer Joanne O'Hara reported checking of \$85,626.36 and savings of \$106,292.71, for a combined \$191,919.07. Other money market accounts totaled \$303,545.60. Motion by Supervisor Mary Peterson, seconded by Supervisor Gerald Tutor, to approve the Treasurer's Report. Motion carried.

5. Confirmation of Previous Month's Bills

Checks 25492 through 25499 totaling \$6,238.71 were presented. Motion by Supervisor Gerald Tutor, seconded by Supervisor Mary Peterson, to approve the previous month's bills. Motion carried.

6. Current Bills for Payment

Checks 25500 through 25518 totaling \$5,259.86 were presented. Motion by Supervisor Mary Peterson, seconded by Supervisor Gerald Tutor, to approve payment of the current bills. Motion carried.

7. Correspondence

The Board reviewed the Douglas County Sheriff's monthly report, information on a county tax deed land sale, the Wisconsin Towns Association convention and 2027 dues notice, an asbestos disposal notice, and correspondence about improper materials in recycling bins. Staff monitor the bins during collection site hours; the bins are accessible after hours.

Brief Public Comment

No public comment was recorded under this agenda item.

Department and Committee Reports

8. County Supervisor Report

The County Supervisor reviewed upcoming county committee meetings and the 2027 budget process. The county is discussing replacing election equipment, with town costs expected after the 2028 election. He also reported on transportation and land use matters, tax deed property sales, and county revenue and budget trends. No Town action was taken.

9. Town Board Report

The Board discussed complaints about speeding and damage to gravel roads. No action was taken.

10. Fire Department and First Responders

No report was presented.

11. Town Employees and Roads

Road Operator Mark Saari was absent. The Board noted that road grading resumed when rainfall made conditions suitable.

12. Building Permits and Zoning Issues

The Board reviewed Cynthia Brown's building permit application. Motion by Supervisor Gerald Tutor, seconded by Supervisor Mary Peterson, to approve the permit pending receipt of the state driveway permit and county permit, with Chairperson Gary Peterson to sign upon his return. Motion carried.

The Board reviewed Robert Rinnet application for a new driveway and dwelling. Motion by Supervisor Gerald Tutor, seconded by Supervisor Mary Peterson, to approve the driveway and building permits pending Chairperson Gary Peterson's signature. Motion carried. The Clerk also reported receipt of two county land use permit notices, which required no Town action.

Old Business

13. Town Audit

The audit remains in progress. The Treasurer will wait until it is complete before closing or consolidating bank accounts.

14. Building Roof Update

The Board reported a leak during heavy rain and outstanding roof work, including vent boots and repair of the area where a worker fell through. The Clerk had not received the requested workers' compensation documentation from the contractor.

15. Election Inspector Ordinance

Discussion of the proposed ordinance for inspector administration, alternates, and election day staffing was deferred to the October meeting, when the Chairperson is expected to be present. No action was taken.

New Business

16. Playground and Hall Use for Homeschooling Group

Group representatives asked about occasional Friday use of the playground and possible access to restrooms or the hall. The Board stated that the existing playground is unsafe and is to be removed or closed. The ball field remains available. The pavilion roof also needs repair. The Board is exploring a grant for replacement playground equipment and may discuss scheduled hall use with the group later. No use arrangement was approved.

17. Propane and Fuel Bid Opening

Only one bid had been received. The Board deferred consideration pending additional bids.

18. Concrete Bids

Two bids had been received, and additional bids were expected. The Board deferred a decision until the full Board could review them.

19. Building Maintenance

The Board discussed recent exterior painting and door repairs, a possible additional coat of paint, replacement of a deteriorated outbuilding door, and obtaining a contractor to reinstall the air exchangers on the building wall. No action was taken.

Future Business

The Board deferred setting the budget meeting date until the October meeting.

WTA Transportation Funding Resolution will be placed on the October meeting agenda

Adjournment

Motion by Supervisor Mary Peterson, seconded by Supervisor Gerald Tutor, to adjourn. Motion carried. The meeting adjourned at 7:30 p.m.

Next Regular Town Board Meeting: Tuesday, October 13, 2026, 6:30 p.m., Lakeside Town Hall.

Respectfully submitted September 27, 2026

Jon Winter - Town Clerk

Meeting attendance sheet

Vicki Karas	Tom Karas	Kevin O'Hara
Dan Learn	Andrew Nelson	Jacklyn Nelson + 3 Kids
Cindy Brown		